



I agree to the following responsibilities as Fundraiser:

- Increase funds by researching and targeting charitable trusts whose criteria match the charity's aims and objectives.
- Manage and update databases to record donor contact and preference information
- Organise traditional activities, such as sponsored outdoor events.
- Develop new and imaginative fundraising activities, many of which involve organising events.
- Write applications and send leaflets, using direct mailing to reach a range of potential and current donors.
- Carry out risk analysis and balance time-cost ratios to focus effort on the fundraising activities that are most appropriate and will have the highest chance of success.

Signature:

Date: